



McKinley Elementary School English Language Advisory Committee (ELAC) 2024 - 2025

Meeting Minutes September 27, 2024

ELAC Members

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| 1. Diana Ibarra | 2. Irene Ortiz |
| 3. Alba Leon | 4. Aleida Olaguez |
| 5. Esmeralda Horta | 6. Diana Zuniga |
| 7. Diana Martinez | 8. Diana Martinez |
| 9. Cristina Castañeda | 10. Kimberly Saucedo |
| 11. Martha Blancarte | 12. Yesenia Maldonado |
| 13. Veronica Valencia | 14. Brandy De Alba (Principal) |
| 15. Daniel Molina (Parent Liaison) | 16. |

Agenda Item	Item Type
1. Call to Order	Blanca made the motion to start the meeting at 9:19 am. Yesenia Maldonado seconded the motion. All members were in favor with none opposed. Motion passes.
2. Roll Call	Daniel Molina took attendance of the members present through the attendance sheet. There were 15 members present, which constitutes a quorum.
3. Changes to the Agenda	Daniel Molina made a motion to add an item to section 8 to allow the opportunity for members to share suggestions for items to the next meeting's minutes. Esmeralda Horta seconded the motion. All members were in favor with none opposed. Motion passes.
4. Reading and Approval of Minutes -May 22nd, 2024	Members were given paper copies (in English and Spanish) of the meeting minutes for the ELAC committee in May for their review. They were given 3 minutes to review. Motion to approve the minutes with corrections for the ELAC meeting on May 22nd, 2024 was made by Alba Leon. The corrections were as follows: in section 5, the last name ortiz needs to be changed to horta. Yesenia Maldonado seconded the motion. All members were in favor with none opposed. Motion passes.

Agenda Item	Item Type
5. Pending Business	
<p>6. Membership</p> <ul style="list-style-type: none"> a. Establish 2024-25 ELAC Members b. Training on Duties and Responsibilities for ELAC c. Elect President & Vice-President of ELAC d. Elect DELAC Representative 	<ul style="list-style-type: none"> a. Daniel Molina asked all those in attendance to raise their hand to show that they would like to be added as members to the McKinley ELAC committee. All those in attendance raised their hands to be added as members. b. Brandy De Alba shared with members that we have 85% of the student population that are English Learning students and so it is of utmost importance that we as a school have a part in this committee so that students are represented in the decisions that affect them most. The goal is for parents to be leaders within the committee and beyond in DELAC. In addition, when the district sees that our parents are heavily involved it could benefit our school. Together we can learn as the school provides training for running these positions. Brandy shared about the importance of ELAC and its roles. Brandy then provided brief explanations of the ELAC roles and it entails. c. Members were given quarter sheet nomination forms to write down if they wished to nominate themselves or nominate others. They were given several minutes to fill them out for all open positions and turn them in for consideration. After all nominations were turned in we asked those nominated if they wanted to accept their nominations. Nomination conformations/acceptance were as follows: Blanca Bellow was nominated president and she declined to accept her nomination. Alba Leon was nominated for president and she declined to accept her nomination.. Veronica Valencia was nominated for president and she accepted the nomination. Aleida Olaguez was nominated for president and she accepted the nomination. At this point a vote, through raising of hands, was taken for the position of president. There were 7 votes for Aleida and 6 votes for Veronica Valencia. Members were asked if they were in favor of Aleida being President of ELAC and they were unanimously in favor with none opposed. Aleida is now our new president of ELAC. Diana Ibarra was nominated for vice-president and she accepted the nomination. Blanca Bello was nominated for vice-president and she declined to accept her nomination. Alba Leon was nominated for vice-president and she declined to accept her nomination. Esmeralda Horta was nominated for vice-president and she declined to accept her nomination. With Diana being the only nomination for vice-president, members were asked if they were in favor of having Diana as vice-president and members were unanimously in favor with none opposed. Diana is now our new vice-president. Daniel Molina was nominated for secretary and he accepted the nomination. With Daniel Molina being the only nomination for secretary, members were asked if they were in favor of having Daniel Molina and members were unanimously in favor with none opposed. Daniel Molin is now the new secretary. Blanca Bello was nominated for DELAC representative and she accepted the nomination. Francisca Vargas also prior to the meeting, since she was not able to attend the meeting, nominated herself for ELAC representative. With only those two DELAC representative nominations, members were asked if they were in favor of Francisca Vargas and Blanca Bello being our DELAC representatives and members were unanimously in favor with none opposed. Francisca Vargas and Blanca Bello are our new DELAC representatives.

New Business

- a. Review ELAC By-Laws
- b. Overview and Suggestions for SPSA

a. Due to the fact that the ELAC By-Laws have not been reviewed, Daniel Molina made a motion to create a sub-committee for the purpose of reviewing the ELAC By-Laws and making suggestions for changes to it. Esmeralda Horta and Veronica Valencia seconded the motion. All members were in favor with none opposed. Motion passes.

b. Brandy De Alba shared with members that our site is a CSI school this school year. This means that our site is needing extra support in areas such as reading, math, behavior, and attendance. This also affects us in that our site will receive extra funding to be able to add those supports with the goal of helping our school improve those areas that need improvements. Brandy shared with members that in spending these funds we are looking for suggestions from our parent groups so that their voice and perspective is also taken into consideration when spending these funds. So far our school has been focusing on AVID and PLC implementation that will help teachers improve their pedagogy and are able to work together with each other and look at data and make decisions together based off of that data. Brandy shared that there is a need for teachers to assist these trainings/workshops so that they are equipped more in AVID & PLC implementation. Brandy also shared a brief explanation of how those programs work at our school site. It was also shared that there is also a need for our parents to attend workshops such as those previously mentioned in addition to conferences such as NABE or CABE so that they can also learn more about these strategies and practices in helping their own children and other parents as well.

At this point, Brandy gave an opportunity to ELAC members to share their suggestions and thoughts for the SSC on how these additional CSI funds could be spent to help support the areas needing growth. Members were in agreement with the push towards AVID, PLCs, and PBIS for teachers as well as parents. Members also wanted our site to receive more books in Spanish or bilingual to help EL students. The suggestion was made for tutoring and a question was asked about what we are doing about attendance. Brandy shared about the activities/events that we are doing as a school to motivate students to attend school. A member shared with all those present that suspending students is not the answer to bad behavior. Brandy shared what support systems we are providing students who demonstrate challenging behaviors and what steps they take to avoid suspension. Yet, physical fighting or laying hands on others and that cannot be tolerated.

Announcements

- a. DELAC
- b. Other

a. DELAC covered the notification letters that parents receive yearly and that topic will be covered at a later ELAC meeting.

b. An opportunity was given for parents to suggest agenda items. The only suggestion that was given was that there be parent workshops dealing with math and reading.

Adjournment

Blanca Bello made a motion to suspend the meeting at 10:18am. Veronica Valencia seconded the motion. All members were in favor with none opposed. Motion Passes.