



*District English Learner
Advisory Committee
(DELAC)*

DELAC Officials
Francisca Vargas, President
Lucia Vega, Vice President
Lucila Mendoza, Secretary
Shirley Garcia, Sergeant at Arms
Maria de la Luz Villarreal, Parliamentarian

Interim Superintendent
Dr. Traci E. Miller

Director
Dr. Israel Gonzalez

ENGLISH LEARNER ADVISORY COMMITTEE (DELAC) MEETING

November 16, 2022

9:30 - 11:00 A.M.

MINUTES

1.0 **Welcome.** Mrs. Francisca Vargas, President, welcomed everyone present and at 9:43 am she asked for 2 motions to officially start the meeting. The first motion was made by Sandra Arreola and the second by Francisca Noyola. Motion approved.

1.1 **Meeting Guidelines.** The meeting norms were presented by Lucia Vega (Vice President). Mrs. Francisca Vargas (President) welcomed Dr. Traci E. Miller (Interim Superintendent).

Dr. Traci E. Miller said to the audience: "I'm glad to see you here at this meeting, because the reason we're here is because of the students. Today it's the 96th day that I started in this position and about 25 or 26 years of serving this district and our 3 goals as a district are: Reduce absences, reduce suspensions and promote attendance.

We want to increase the commitment and involvement of parents and we want students to attend school; It is very important to have people in schools that welcome them. Do you know about the purple line? Raise your hand if you do, and those who did not raise their hands, it is because we still have a lot to do. The Purple line represents the following:

Any adult who enters a district school is responsible for what they do. One of our responsibilities is that, if we enter into a classroom, we must not see the glass half full, we must think about filling it and giving our 100%. We are not going to allow the outside world change our mentality. Be the change you want to change, be what you want in life. Teachers must give their 100%, the students deserve this; they should leave their personal life and drama outside the school. Students deserve to be loved, valued, feel safe and receive 100% instruction. Next time you go to your school ask them. Where is the purple line?"

Dr. Traci E. Miller thanked the audience for being there and for their time and introduced Dr. Ramirez. Dr. Ramirez started by saying: Good morning, I am glad to see you here, strong moms; you should invite your husbands to these meetings. When a father comes to the school,

the impact is greater. Let's invite our husbands whenever we can, without you parents, we cannot do anything. Your voices are very important, thank you very much for being here; keep giving your opinions because it helps our students to get the most of it.

2.0 Roll Call. Lucila Mendoza, Secretary, took roll and the following schools were represented:

1. **Cleveland:** Sabina Perez Rincon (rep.), Rosa Arana (alt.)
2. **Edison:** Francisca Noyola Mejia (rep.), Lucia Vega (Vicepresident)
3. **Fillmore:** Miriam Hernandez (rep.)
4. **Franklin:** Angeles Cortes (rep.), Maricela Nuñez (alt.)
5. **Grunsky:** Maria Sandra Arreola (rep.)
6. **Henry:** Maribel Canela (rep.), Blanca Olivera (alt.)
7. **Hong Kingston:** Erika Gragg (rep.)
8. **McKinley:** Veronica Merino (alt.), Francisca Vargas (President)
9. **Monroe:** Marlen Sevilla (rep.), Lorenza Cruz Medrano (alt.)
10. **Nightingale:** Melissa Gariby Ortiz (alt.)
11. **PYA:** Angelina Aranda (rep.)
12. **San Joaquin:** Adela Hernandez (alt.)
13. **Washington:** Maria Negrete (rep.), Maria Cardenas (alt.)
14. **Weber:** Lucila Mendoza (rep.) (Secretary), Adela Roldan (alt.)
15. **Wilson:** Miriam Reyes (rep.)

At this meeting, 23 representatives and/or alternates were present and 15 schools were represented. Present as guests were Dr. Traci E. Miller (Interim Superintendent), Dr. Israel Gonzalez (LDO and Equity Director), Dr. Susana Ramirez (Acting Assistant Superintendent, Educational Services), Sharon Womble (Interim Director of Student Services). Constituents), Cheryl Rubinger (Program Specialist at Taft School), Cindy Martel (Community Worker at Monroe School), Lorena Orosco (Paraprofessional at Wilson School), Claudia Cartagena (Parent Liaison at Nightingale School), Sandra Gomez (LDO Interpreter), Paola Juarez (LDO Parent Liaison), Diane Ornelas (LDO Migrant Program-Parent Liaison), and other parents or community members giving us a total of 44 people present.

3.0 Suggestions and comments from the community on the items on the agenda. Paola Juarez, Parent Liaison, took the floor. There were no comments.

4.0 Changes on the agenda. Lucila Mendoza. Changes were made to the order of items on the agenda to respect the presenter's time. Motion called to move 9.1 before 8.0 and 9.2 after 8.2 and postpone 9.3 and 9.4 to the next meeting. First motion: Angelina Aranda, Second motion: Maribel Canela. Motion approved.

5.0 Reports from Guest Speakers. Dr. Traci E. Miller and Dr. Ramirez gave their report after the guidelines were presented, following item 1.1.

6.0 Reading and Approval of Minutes. The minutes of October 12, 2022, were approved without corrections and the first motion was made by Rosa Arana and seconded by Sabina Rincon. Motion approved.

7.0 Old Businesses:

7.1 **Parent Participation.** Dr. Israel Gonzalez. Dr. Gonzalez said to the audience: I'm going to do a presentation on parent involvement; we know that parents don't usually get involved when their kids get older but, when parents, teachers and students get involved, we are successful. In which grade do you think students are happier? The students are happier in kindergarten; 54% in 6th grade and, in about 2 years in high school 42%. He showed on the screen the positive impact students receive when parents get involved. Dr. Gonzalez went on by saying that we can find this information in its entirety on the district website in the department of Language Development Office (LDO).

7.2 **Elections for President and Parliamentarian.** Dr. Israel Gonzalez. Shirley Garcia is the new president of DELAC, there were no opponents and being the only candidate, she automatically officially takes office and, in the same way, Catalina Ramos officially takes office as Parliamentarian because there were no opponents. **There was a quorum of 23 representatives necessary for elections and the members of the committee were asked if the results would be that way, all in favor, no one against. **

7.3 **Nominations for Secretary and Sergeant at Arms.** Dr. Israel Gonzalez. We have two open positions, Secretary and Sergeant at Arms. We have book fairs and we have board presentations. We encourage you to be a part of this leadership. Dr. Gonzalez told parents that it is important to attend meetings when accepting a position. The ballots for nominations were then handed out.

9.0 New Business

9.1 **Uniform Complaint Procedures (UCP).** Sharon Womble, Acting Director of Constituent Services. She spoke to the audience and said: Good morning, thank you for inviting me today. I have worked for 13 months in this position and I can tell you that, in my experience here, Hispanic families do not want to speak, they are afraid. They should know they have a voice. Mrs. Womble showed on the screen what The Constituent Services is and stated that, their job is to guarantee support and a place to give support and resolve conflicts. When they received a complaint, they give it to the appropriate person and the same thing happens when they receive a concern or if an incident has happened. Erika Pedraza (Personal Assistant of the Constituent Services department) sends an email to those people to process it and we wait until the concern is fixed at the first level. It was also shown the step of the process they should take and mentioned that, if they do not feel comfortable or have difficulties, they could talk to Ms. Pedraza for help.

At 11:03 am, a motion was asked to extend the meeting for open time. The first motion was made by Adela Hernandez seconded by Francisca Noyola. Motion approved.

Mrs. Womble shared on the screen the website where people can find the Uniform Complaint Procedure (UCP) form. She went on by saying that the all services are paid for with federal and state money and listed the different types of complaints. She mentioned that the majority of the concerns (about 95%) that were presented are not mentioned in such list.

Other complaints are in Williams Complaints and she showed it on the screen. Your voice is very important because, if they receive an anonymous complaint, they don't take it as a complaint; because, if you make it anonymous, we can't investigate. We have to figure out what it refers to in order to help you. She showed on screen what happens after a complaint is filed.

There are 3 types of complaints:

- Williams Complaints
- General Complaints
- Uniform Complaints

Once the investigation begins, the director is also informed and the supervisor so they can be aware of it. Once they have filed the complaint, they will be notified and it is prohibited to retaliate or do anything against the person for having filed that complaint. All this is confidential and, if there are witnesses, it is made clear that it must be kept confidential. When a General Complaint is filed, we try to resolve it within two weeks but, they have 60 days, normally 4 weeks but it should not exceed the established time. Mrs. Womble showed the Discrimination Complaints on the screen and this complaint, she said, goes directly to me, to my department. She mentioned that, last September or October, board members approved the new standards. With this, she concluded her presentation and thanked the audience for the invitation.

7.3 Nominations Secretary and Sergeant at Arms (continued). Paola Juarez took the floor to mention the nominees for the positions of Secretary and Sergeant at Arms.

Nominees for Secretary

- Camelia Bernal-Yes, accepted
- Francisca Noyola- Yes, accepted
- Angeles Cortes- Didn't accept
- Lucila Mendoza- Didn't accept
- Francisca Vargas- Didn't accept
- Leticia Albor- Didn't accept
- Veronica Merino- Didn't accept

Nominados para Sargento en Armas

- Camelia Bernal- Didn't accept
- Francisca Noyola- Yes, accepted
- Adela Hernandez- Didn't accept
- Lucia Vega-Didn't accept
- Rosa Arana- Didn't accept
- Sandra Arreola- Didn't accept
- Maria de la Luz Villarreal-
Didn't accept
- Catalina Ramos- Didn't accept
- Lucila Mendoza- Didn't accept

2 motions were requested to approve that Francisca Noyola remain as Sergeant at Arms and Camelia Bernal as Secretary. First motion: Veronica Merino, Second motion: Angelina Aranda. motion approved. **There was a quorum of 23 representatives necessary for elections and the members of the committee were asked if the results would be that way, all in favor, no one against.*

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8.0 Reports.

8.1 **DELAC Bulletin Subcommittee.** Adela Hernandez member of the subcommittee gave the report.

8.2 **English Learner Master Plan.** Dr. Gonzalez gave the report and mentioned there are two more meetings, December 12, 2022 and February 27, 2023 from 9:15 – 11:00 am at the S.U.S.D. conference room in the first floor, 56 South Lincoln Street, Stockton CA 95203.

9.2 **Conference CABE 2023.** Dr. Israel Gonzalez. Dr. Gonzalez shared the information and encouraged DELAC representatives and alternate representatives to register for the CABE conference.

10.0 Announcements. Lucia Vega.

10.1 Complete the short survey about this meeting.

10.2 Department's office hours 11/17/2022; 9:30-10:30 am.

10.3 Training meeting 11/30/2022; 9:30-11:00 am.

10.4 Master Plan meeting 12/12/2022; 9:15-11:00 am.

10.5 Join the DELAC group at Remind.

11.0 Suggestions and comments from the community on the items on the agenda.

Paola Juarez, Parent Liaison, took the floor. There were no comments.

12.0 **Meeting Adjourned.** Francisca Vargas. The meeting ended at 11:50 am. First motion Adela Hernandez. Second motion Sabina Rincon. Motion approved.

These minutes were written by Lucila Mendoza and Paola Juarez.

Note: With these minutes I end my position as DELAC secretary and I want to take the opportunity to thank you for the support and respect you always gave me. Thank you for having trusted me, and at the same time, I apologize for any mistakes made but, I can assure you that, I always did everything possible to give my best. It was a pleasure to be part of this committee and represent them for 2 years. Thank you again.

Sincerely,

Lucila Mendoza