



**DISTRICT ENGLISH LEARNER PARENT  
ADVISORY COMMITTEE (DELAC)**

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Dr. Michelle Rodriguez

**MEETING OF THE ADVISORY COMMITTEE OF  
PARENTS OF DISTRICT ENGLISH LEARNERS  
(DELAC)**

**February 14, 2024 9:30 A.M.- 11:30 A.M.**

**MINUTES**

**1.0 Welcome:** The meeting began at 9:43am, the president of DELAC Francisca Vargas welcomed, two motions were requested to begin the meeting and the first motion was made by Sandra Arreola and the second by Francisca Noyola.

**1.1 Meeting Norms:** The meeting rules were read by Dulce Lopez, Sergeant-at-Arms.

**2.0 Roll call:** The roll call was taken by Secretary Camelia Bernal. The following schools were represented:

- 1. August:** Leticia Albor, Rep. Rosa Reyes Diaz, Alt.
- 2. Cesar Chavez:** Leticia Albor, Rep.
- 3. Cleveland:** Rosa Arana, Rep.
- 4. Commodore:** Laura Padilla Rep.
- 5. Edison:** Francisca Noyola Mejía, Rep.
- 6. Franklin:** Melva Mansilla, Alt. Maria De la Luz Villarreal (vice president)
- 7. Grunsky:** María Sandra Arreola, Rep. Carolina Molina, Alt.
- 8. Henry:** Dulce Lopez, Rep. Camelia Bernal, (secretary)
- 9. Hong Kingston:** Erika Gragg, Rep.
- 10. Kennedy:** Karen Garcia, Alt.
- 11. King:** Lorena Patiño Martinez, Rep.
- 12. Madison:** Laura Martinez, Rep. Angelica Lopez, Alt.
- 13. Marshall:** Monica Ruvalcaba Rep.
- 14. McKinley:** Veronica Merino, Rep. Francisca Vargas, Alt(president).
- 15. Nightingale:** Ana Erica Salazar, Rep.
- 16. Roosevelt:** Catalina Ramos, Rep. (parliamentarian)

- 17. San Joaquin:** Liliana Torres Guzman, Rep. Stephanie Rivas Trochez, Alt.
- 18. Spanos:** Naida Quintero Herrera, Rep. Marina Monroy, Alt.
- 19. Taylor:** Bertha Villa, Rep.
- 20. Victory:** Raquel Lopez, Alt.
- 21. Washington:** Maria Negrete, Rep. Karina Ocotlán, Alt.

This meeting was attended by 28 representatives and/or alternates and 19 schools were represented. District staff present, Norma Mercado Serafin (LDO Interpreter), Paola Juarez (LDO Parent Liaison), Olivia Fernandez (LDO Administrative Assistant), Tania Butler (Human Resources Department Analyst), Dr. Jason Murphy (Director of Investigations and Accountability), and Imelda Donato (Adult School Counselor).

**3.0 Oral Suggestions and Comments from the community regarding agenda items:** Paola Juarez, Parent Liaison, no comment.

**4.0 Changes to the agenda:** Changes were made to the agenda by Secretary Camelia Bernal, the changes were as follows:

- Changes in 7.0 and 7.1: Dr. Gonzalez's name will be changed because Dr. Gonzalez was not present at the meeting.

- 9.0 Francisca Vargas will give announcements.

- 10.1 Answers to the questions of this board will be given at the next meeting.

Motions were made to make the changes and the first motion was made by Erika Salazar and second motion was made by Marina Monroy, all in favor motion passed.

**5.0 District Guest Report:** None

**6.0 Reading and Approval of the Minutes:** The minutes were mailed and they were also given 3 minutes during the DELAC meeting to review the minutes with the reminder that only the people who were present at the meeting can make changes. Parents' names had not been added, they were told that the information was not previously updated. The changes made were as follows

- First page date was changed from 11/29/23 to 01/17/24.

- Roll Call number 15 change was made from Lorena to Lorenza.

Approval, motions were made by Liliana Torres, first motion and second motion by Sandra Arreola. Motion passed.

### **Old Business.**

**7.0 Answers to the questions from previous meeting:** It did not take place because Dr. Gonzalez was not present.

**7.1 EL Book Fair Report:** Paola Juarez, parent liaison, thanked parents for the help and support they provided during the book fair. Parents were asked for support for the coming year.

## **8.0 New Business.**

**8.1 Presentation on the district's plan to ensure that teachers and teaching assistants who work with English learners meet the relevant professional requirements:** Tania Butler, Human Resources analyst, gave her presentation and explained the interim process for being able to teach. For more information, refer to the copies of the presentation given during the meeting.

**8.2 CAASPP Presentation:** Dr. Jason Murphy, Director of the Accountability and Research Department gave his presentation along with Valerie Virtudazo, Senior Research Analyst. For more information, refer to the copies of the presentation given during the meeting.

**8.3 Presentation on the educational services offered by the School for Adults:** This presentation was made by Imelda Donato, counselor of the Adult School. For more information, refer to the copies of the presentation given during the meeting.

**9.0 Announcements:** President Francisca Vargas made the following announcements.

**9.1 Complete the short survey about this meeting.**

**9.2 LDO Virtual Parent Hour 2/29/24 9:30-11:00 am**

**9.3 EL Needs Survey 2024.** The last day for the survey is Feb. 29th, perhaps the date might be extended.

**9.4 Next DELAC Meeting 04/17/2024, 9:30am-11:30am**

**9.6 Join the DELAC group on Remind**

**10.0 Oral suggestions and comments from the community regarding non-agenda items:** Paola Juarez opened a space for comments outside the agenda. Sandra Arreola gave information about upcoming events at FRC.

**10.1 Answers to this meeting's questions:** Paola Juarez asked that you please submit your questions.

**11.0 Adjournment:** The meeting ended at 11:24am, motions were made to close the meeting, first motion was made by Maria Negrete and the second motion was made by Rosa Arana. Meeting was adjourned.

*Minutes were written by Camelia Bernal, secretary of DELAC and Norma Mercado Serafin Interpreter of LDO.*

*S.U.S.D. MINUTES of DELAC 02/14/2024  
Approved 4.17.2024*