



**PARENT ADVISORY COMMITTEE OF
DISTRICT ENGLISH LEARNERS
(DELAC)**

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**DISTRICT ENGLISH LEARNER
PARENT ADVISORY COMMITTEE MEETING
(DELAC)**

October 27, 2023 9:30 A.M.- 11:30 A.M.

MINUTES

1.0 Welcome.

The meeting began at 9:35 a.m., welcomed by Dr. Israel Gonzalez, director of the Office of Language Development. Motions were requested to begin the meeting; the first motion was made by Berta Sierra and the second motion was made by Francisca Vargas. Everyone was in favor and the meeting began.

1.1 Meeting Norms.

The rules of the meeting were read by Francisca Noyola Mejía, Sergeant in Arms, through a video that she recorded and which was presented on zoom and the rules were read in person by Dr. Israel González.

2.0 Roll call. The list was taken by Secretary Camelia Bernal. The following schools were represented: There were many new parents, and new names were added and the list will be corrected.

1. August: Leticia Albor (rep.), Rosa Reyes Diaz (alt.)
2. Cesar Chavez: Leticia Albor (rep.)
3. Cleveland: Rosa Arana (rep.)
4. Commodore: Laura Padilla (rep.)
5. Fillmore: Miriam Hernandez (rep.)
6. Franklin: Angeles Cortes (rep.), Melva Mancilla Catalan (alt.)
7. Grunsky: Sandra Arreola (rep.)
8. Hamilton: Ana Zuniga (rep.)
9. Henry: Dulce Lopez (rep), Camelia Bernal (secretaria)
10. Hong Kingston: Erika Gragg (rep.)

11. Hoover: Anna Ruiz Jaramillo (rep.)
12. Huerta: Blanca Paez (rep.), Lucia Espinoza (alt.)
13. McKinley: Veronica Merino (rep.), Francisca Vargas (alt.)
14. Roosevelt: Catalina Ramos (rep.) (parlamentario)
15. San Joaquín: Liliana Torres Guzman (rep.), Stephanie Rivas Trochez (alt.)
16. Spanos: Naida Quintero Herrera (rep.)
17. Weber: Adela Roldan (alt.)
18. Wilson: Bertha Prado

22 representatives and/or alternates were present at this meeting and 17 schools were represented. District staff present Dr. Israel Gonzalez (director of LDO), Sandra Gomez and Norma Mercado Serafin (LDO Interpreters), Paola Juarez (Parent Liaison-LDO), Diane Ornelas (Migrant Program) and María Lazaro (Instructional Specialist-LDO).

3.0 Oral Suggestions and Comments from the community on agenda items.

Paola Juarez explained how this point is carried out. Only comments about the agenda of the day can be made. There were no comments.

4.0 Changes to the Agenda.

There was one suggested change and it was as follows:

- Dr. Gonzalez asked to make a change in the position of president since DELAC currently does not have a president and the director of the Office of Language Development took the place of president for today. Changes were approved.

5.0 District Guest Report

There were no reports.

6.0 Reading and Approval of the Minutes.

They were given 5 minutes to read the Minutes and make changes. There were changes suggested and they were as follows:

- Remove Lucila Mendoza's name since she is no longer a member of this board.
- For Wilson school, change the name of Miriam Ramos to Bertha Prado as Representative and remove Miriam Ramos because she is not a representative.
- In point 7.1 where it says Director Susana Ramírez* make the change to Dr. Susana Ramírez.
- In point 8.4, change the word dominated to nominated.
- In point 8.1, add the accent to the word explained (in Spanish)

Two motions were requested to make the changes and the first motion was made by Adela Hernandez and the second motion was made by Sandra Areola. Everyone was in favor of the Minute's change and the changes were made.

7.0 Old Business

7.1 Answers to questions from the previous meeting.

Dr. Israel Gonzalez shared that there were no questions, but there were several comments which suggested that DELAC have more presentations on safety, reclassification and many others topics that will be covered later.

7.2 CABA 2024 - Registration Deadline.

The registration date will be extended until the end of this month, if you are a school representative you must attend an orientation on October 30th that will be held at 10am and another one at 4pm at the main district office. This orientation is required for those who will be going to CABA conference. You have to register as soon as possible in order to register early.

Questions: How do we travel to the conference by plane or bus? The school district wants everyone who is going to participate to travel by plane, but if there is someone who prefers to drive they will be reimbursed.

During orientation all of these questions are covered so it is important that you attend, the district pays for all expenses which is the hotel, meals, entrance to the conference and travel.

8.0 New Business.

8.1 EL Needs Subcommittee

Each year, DELAC must have a survey **for the parents that have English learner students** that publicizes the needs of English learners each year. The subcommittee is in charge of helping with the survey that is done in January. This survey helps the district make decisions, talk about past questions and new comments. After all the information is collected, it is presented to the District Board of Trustees to share with them the information about the survey. The subcommittee has to meet and a minimum of 5 people is needed, meetings are held via Zoom or in person. The dates of these meetings are November 13, November 27 and December 4.

8.2 Acceptance of Nominations for President, Vice President and Sergeant-at-Arms.

DELAC will have new members on the Board of Directors, their responsibilities and role were outlined in the presentation. DELAC needs a president, a vice president, and a sergeant-at-arms. The nomination chart was presented, and everyone who was nominated was asked if they accepted their nomination or rejected it.

8.3 Presentation on Reclassification Procedures

This presentation was given by Maria Lazarus, Instructional Specialist in the Office of Language Development. For more information, refer to the reclassification submission packet that was provided.

9.0 Announcements

9.1 Complete the short survey about this meeting.

9.2 District English Learner Subcommittee Meeting 11/7/2023; 5:30pm.

9.3 Upcoming meetings on DELAC 11/15/2023 and 11/29/2023; 9:30-11:30am

9.4 LDO Virtual Parent hour 12/21/2023; 9:30-11:30am.

9.5 Join the DELAC group at Remind.

10.0 Suggestions and oral comments from the community regarding items not included in the agency.

Time was allowed for public comment.

-Sandra Arreola invited everyone to the Latino PAC meeting on November 16 at 9:30am at the Family Resource Center.

-It was suggested to change the day of the DELAC meetings from Wednesday to Friday, it is explained that there are people who are already more committed to Wednesdays and that is the reason why Wednesdays have been left behind.

-Diana Ornelas shared that on November 30, Delta Community College staff will be sharing information about financial aid and other resources that are given in the Delta.

10.1 Answers to Questions from this Board.

There was none

11.0 Closing.

The meeting ended at 11:19 a.m., first motion was given by Rosa Arana, and second motion by Adela Hernandez.

This Minute was written by Camelia Bernal, secretary of DELAC and Norma Mercado Serafin Interpreter of LDO.