

Stockton Unified School District

RFQ/P No. 24.100 Expanded Learning Opportunities

Request for Information: Posted June 6, 2024

Q: Will the district accept proposals from organizations offering curriculum and training, or from only firms who can provide the associated staffing as well?

A. Please refer to the RFQ/P documents and please use your best judgment.

Q: What are the current enrollment numbers for programs taking place this year in the district?

A. Student numbers average 150-200 students

Q: Is there a facility rental fee?

A. No

Q: Does a potential bidder need to register with the district/ elsewhere in order to submit a proposal?

A. No

Q: The proposal instructions mention Attachment A and B but I do not see them anywhere in the packet. Would you mind clarifying or sending them?

A. Attachment A and B are not part of this packet, and the proposal has been updated with Addendum #1.

Q: Can you provide current enrollment numbers based on age group?

A. Student enrollment number will vary per site

Q: What hours do your programs currently operate at?

A. Every ELOP program begins after the dismissal of their school day

Q: Are you looking for intersession services?

A. Staff will have the opportunity to work after school, over intersession, and summer school

Q: Are you looking for preschool/PK services?

A. No

Q: The RFP references Attachment A (Scope of Services) and Attachment B (Vendor Response Forms), but we are not seeing them listed as such in the RFP. Can you confirm that these documents are not missing from the RFP, and we have the complete RFP?

A. Attachment A and B are not part of this packet, and the proposal has been updated with Addendum #1.

Q: Would our programs run throughout the year, or only periodically depending on the needs of the district?

- A. ELOP programs operate throughout the school year and are primarily based on student recruitment and waiting lists.

Q: On page 25 of the RFQ/P PDF, there is a form for Disclosure of Lobbying Activities. If we have nothing to report, are we still required to submit the form in order to meet the requirements of the RFQ/P?

- A. Yes, please include. "N/A" fields as necessary.

Q: When are services expected to start? We are bound by licensing in order to meet state requirements.

- A. July 1 to June 30

Q: I see in one section it states we are to mail in our response but in another it states we are to submit via email. Please confirm which method we are to use to submit our response?

- A. This has been updated with Addendum #1. Respondents to this RFQ/P should submit an electronic copy of their proposal in PDF format and all other documents required by this RFQ/P ("Proposal") via email with the subject "ELO-P Services RFQ/P No. 24.100 - [Respondent's Name] Proposal" to: Tony Lopez, Purchasing & Warehouse Manager TonyLopez@stocktonusd.net

Q: Are there any rental/facilities fees for this RFQ/P?

- A. No

Q: What is the funding source for this opportunity? (ELO-P, ASES, etc.)

- A. After School Education Safety (ASES) Program, and Expanded Learning Opportunities Program (ELOP)

Q: Can the district provide enrollment numbers for the current enrichment programs?

- A. Student numbers average 150-200 students

Q: When will the contract start?

- A. The final authority to award contracts as a result of this RFQ/P rests solely with the District's Governing Board at a scheduled board meeting.

Q: When is the expected program start date?

- A. August 1st

Q: What is the expected length of the program?

- A. 9 months

Q: What is the expected length of each working day?

- A. Approximately 3 hours to 5.5 hours

Q: Will the district assign the vendor to school sites, or must the vendor contact schools to offer services?

A. The district will assign the vendor school sites

Q: Would the district prefer a per-student pricing structure or a per-hour pricing structure?

A. Please refer to the RFQ/P documents and please use your best judgment.

Q: Is there ample parking for instructors? Is it free or paid? Is it onsite?

A. Parking is free (on or off school site campus)

Q: Is the district looking for before-school programming scheduled every morning for one to two hours?

A. Possibly in the near future

Q: Is the district looking for after-school programming scheduled every day for 3 hours or after-school programming once or twice a week for 60-90 minutes?

A. We are looking for after school programming for every day of the week for a minimum of 3 hours a day, hours may increase based on school site school day hours. Prep time will be added to increase the staff's hours

Q: On page 12 of the RFQ/P it states applicants must submit Attachment A and Attachment B – Vendor Response Forms. Can you confirm which form(s) are Attachment A and which are Attachment B?

A. Attachment A and B are not part of this packet, and the proposal has been updated with Addendum #1.

Q: What are the program hours you are seeking services/providers for?

A. Every ELOP program begins after the dismissal of their school day

Q: Are you seeking a full-service provider with a Site Coordinator, or do you prefer a vendor who can provide supplemental programming?

A. Site coordinators can be a part of the vendors' proposals based on the level of support staff will need from the organization.

Q: Can you confirm whether or not you'd like the "Disclosure of Lobbying Activities" and "Exhibit A" forms included with the proposals? These forms are not included in the list on page 12.

A. Yes, please include.